

Birdlip Parish Council



Clerk@Birdlipcc.org.uk

14th June 2023

Councillors: J Lavington, E McKay, P Ritchie, D Collings and D Partridge

You are hereby summoned to attend a Meeting of Birdlip Parish Council on Wednesday 21st June 2023 at St Mary's Church Birdlip at 7.30pm

AGENDA

- 6/1. Apologies for Absence**
- 6/2. Co-option of Councillor to Parish Council** To consider application for co-option to the Parish Council from Malcolm Crossley
- 6/3. Declarations of Interest**
- 6/4. Public Participation Regarding items on this Agenda (3 minutes per person allowed)**
- 6/5. Minutes**
 - I. To approve minutes of meetings held on 10th May 2023**
 - II. Action points from previous meeting 10th May 2023 - None**
 - III. To approve minutes of the extraordinary meeting held on 22nd May 2023**
 - IV. Action points from previous meeting 22nd May 2023**
Min 3 Councillor Training
- 6/6. To Receive Report from Parish Clerk**
- 6/7. To Receive District and County Councillor Reports**
- 6/8. A417 Missing Link** To receive report from the Chairman (meeting slides attached)
- 6/9. Adoption of Policies**
 - i. To adopt Data Protection Policy (see attached)**
 - ii. To adopt the Complaints Policy (see attached)**
 - iii. To adopt the Internal Controls (see attached)**
 - iv. To adopt Grants Policy (see attached)**
- 6/10. Bus Shelters & defibrillators:**
To note that the bus shelters, defibrillator and kiosk, benches and village gateway signs have been inspected
- 6/11. Attendance of Meetings and Events by Councillors** discuss procedural requirements
- 6/12. Antisocial Behaviour** Barrow Wake and Birdlip Village receive report from Clerk and Councillor Judd
- 6/13. To Note Future meeting dates for the Parish Council 2023-2024 (see attached)**

6/14. Finance

- I. **Budget 2023-2024** – to approve (See attached)
- II. **To agree registration with Information Commissioner Office annual charge** £40
- III. **Issue cheque for Councillor Training GAPTC** £150.00
- IV. **Issue Cheque to Curtis Web Design** (Birdlip PC Website build, Annual web maintenance, hosting) £290.00

6/15. Items for the next agenda including requests from the public Co-option to the Parish Council, Winter Maintenance, Noticeboards

6/16. Closed Session To resolve to close the meeting to members of the public, pursuant to the Public Bodies (Admission to Meetings) Act 1960, to discuss the following agenda item,
Appointment of Parish Clerk Agree Hours, Pay scale, Home Office Allowance

6/17. Date of next meeting Wednesday 19th July 2023 at St Mary's Church, Birdlip

Signed: *Elaine Lavington* (Clerk to the Parish Council)