

# Cowley (& Birdlip) Parish Council

Clerk: Mrs. E. Lavington | 07941258052 | cowleypc@hotmail.co.uk

## MINUTES

Minutes of the Parish Council on Wednesday 15<sup>th</sup> March 2023 – St Mary's Church Birdlip at 7.30pm.

Present: Cllrs. Julian Lavington, Eileen McKay, Peter Ritchie, Tim Knox, Jo Pearce and District Cllr Judd

1. **Apologies**, Cllr Dawson, Cllr Collings
2. **Minutes of the last meeting** Minutes of meeting held on 15<sup>th</sup> February 2023 were agreed and signed.
3. **Declarations of Interest** none
4. **Matters Arising not included as an agenda item.** Clerk had met with a representative of GAPTC and CDC to confirm arrangements for the Parish Council split. GAPTC will be providing a clerk to oversee the first meeting of the new Birdlip Parish Council to be held on Wednesday 10<sup>th</sup> May 2023 at St Marys Church Birdlip 7.30pm.

Clerk confirmed that GAPTC had confirmed that no Parish Council meetings could be held in a licensed premises where other appropriate venues are available. Deer Park meeting rooms are now available for one hour bookings at a rate of £15.

National Lottery Coronation Grant - Unfortunately, it was too late for the Parish Council to apply.

Cllr Judd would ask planning and enforcement if the caravan at The Nest should be removed after planning application for separate residence was refused.

5. **Bus Shelters & defibrillators:** To note that the 3 bus shelters, defibrillators & kiosks have been inspected since the last meeting. Noted. Birdlip defibrillator had be removed from the kiosk but had not been deployed.
6. **Planning**  
Licensing Application Ref: C/23/00300/PRMV Variation of Premises Licence – Variation Cowley Manor Cowley Cheltenham Gloucestershire GL53 9NL **The Parish Council made No Comment on the application.**
7. **Clerk Vacancy Cowley Parish Council**  
Cllr Knox reported there had been only one application for the position. Cllrs, Knox, Dawson and Pearce had interviewed the applicant and subsequently gained references. It was agreed that Belinda Holder would be offered the position and the current Clerk would draw up a contract of employment. New Clerk would take up post on 27<sup>th</sup> April allowing a handover period.
8. **Finance**
  - i) Agree Clerks pay and expenses and issue cheques February 2023 £224.20 and £37.40
  - ii) Issue cheque Room Hire St Marys Birdlip £150.00 annual
  - iii) Issue cheque Room Hire Deer Park Guide HQ £15.00 April Meeting
9. **To take any questions from the public.** None.
10. **Items for the next agenda** End of year accounts
11. **Date of meeting Wednesday 19<sup>th</sup> April 2023 – Deer Park Guide HQ 7.30pm**

The meeting closed at 7.58pm

Signed.....

Date.....