

Cowley (& Birdlip) Parish Council

Clerk: Mrs. E. Lavington | 07941258052 | cowleypc@hotmail.co.uk

MINUTES

Minutes of the Parish Council on Wednesday 19th April 2023 – Deer Park Guide HQ Cowley at 7.30pm.

Present: Cllrs. Julian Lavington, Eileen McKay, Peter Ritchie, Dawn Collings, Tim Knox, Linda Dawson, Jo Pearce and District Cllr Judd

1. Apologies

2. **Minutes of last meeting** Agreed and signed

3. **Declarations of Interest** None

4. Matters arising not included as an agenda item

Clerk reported on the latest information for Section 137 expenditure limit for 2023-24 £9.93 per elector.

Cllr Ritchie asked if there would be any enforcement regarding the removal of the caravan from the Nest in Birdlip. Cllr Judd would investigate.

Clerk and Cllr Knox confirmed despite numerous emails, there had been no response regarding the flooding at the Cowley bus shelter. The Clerk will forward emails to Cllr Judd.

5. Agree GAPTC Annual Subscription Agreed

6. **Bus Shelters and Defibrillators:** To note that the three bus shelters, defibrillators and kiosks have been inspected since the last meeting. Noted. The Birdlip defibrillator had been removed but not activated.

7. **To note the Internal Audit has taken place.** Noted

8. Parish Council Split

- I. **Clerk Update** Clerk hand over on schedule with physical hand over to Belinda Holder on 4th May 2023. New websites and emails now active.
- II. **Agree Division Accounts** Agreed and signed by Clerk, Cllr Lavington and Cllr Knox.
- III. **Sign Bank Mandates to remove Birdlip Councillors. Add Cllr Pearce. Add Cllr Dawson as full Signatory** Mandates Signed by Cllr Lavington and Cllr Knox

9. Finance

- I. **Agree Annual Accounts** Agreed and signed
- II. **Agree and Sign Certificate of Exemption – AGAR 2022/23 (part 2)** Agreed and signed
- III. **Issue Cheque as agreed in minute 8.II** Cheque for £4,356.13 issued to Birdlip Parish Council
- IV. **Clerk Salary to note the Clerks Salary and expenses for March have been issued £280.25 & £123.22** Noted
- V. **Issue cheque to GAPTC £35.00** Issued
- VI. **To issue cheque payment to Community HeartBeat Trust Defibrillator maintenance £151.20** Issued

10. To take any questions from the public.

District Cllr Judd's report had been circulated to Councillors.

The Chairman thanked District Councillor Judd for all the help and support she had given to the Parish Council and wished her all the best for the forthcoming elections.

The Chairman thanked the current and past Cowley and Birdlip Parish Councillors and wished them all the very best for the future of their Parish Councils.

The Clerk was thanked for all her work with the Parish Council split.

11. Items for next agenda, Standing Orders, Risk assessment, etc.

12. Date of next meeting which will be the Annual Meeting and Annual Public Meeting of the Parish Council 19th May St Mary's Church Cowley

The meeting closed at 8.24pm

Signed.....

Date.....

DRAFT