

Birdlip Parish Council



MINUTES

Minutes Meeting of Birdlip Parish Council on Wednesday 21st August 2024 at St Mary's Church Birdlip at 7pm

Present: Councillors: J Lavington, E McKay, P Ritchie, M Crossley and O Hale

The meeting was opened by the Chairman

- 24-8/1. Apologies for Absence** Cllr Partridge and District Cllr Judd
- 24-8/2. Co-option of Councillor to Parish Council** To consider application for co-option to the Parish Council from John Twydell. Cllr Twydell was duly elected and acceptance of office forms were signed. It was agreed that Councillor training be offered through GAPTC.
- 24-8/3. Declarations of Interest** None
- 24-8/4. Public Participation regarding items on this Agenda (3 minutes per person allowed)**
- 24-8/5. Minutes**
- I. **To approve minutes of meeting held on 19th June 2024** Approved and Signed
 - II. **To approve minutes of Extraordinary meeting held on 30th July 2024** Approved and Signed
 - III. **Action points from previous meeting 19th June 2024**
- Min 24-6/7 CCTV**
Cllr Hale would investigate the removal of branch on tree with TPO. See item 24-8/8
Chairman to confirm annual maintenance costs. See item 24-8/8
- Min 24-6/10 iii Winter Action Plan** Clerk to pursue a joint plan with Gloucestershire Highways See 24-8/6
- Min 24-6/14** Councillors would liaise via email to agree questions and the format for answers, to be finalised at August meeting See item 24-8/11
- 24-8/6. To Receive Report from Parish Clerk** distributed in advance
- 24-8/7. To Receive District and County Councillor Reports** – Cllr Judd report distributed
- 24-8/8. Consider quotations for CCTV**
The Parish Council noted that only two suppliers had tendered for the CCTV. After careful consideration, Councillors agreed that AEL/VSM could deliver the Parish Councils specification and were confirmed as the preferred bidder for the CCTV system.
Cost £14,643.00 plus VAT with an additional charge of £1,377.60 plus VAT to accommodate another ANPR camera. The Chairman confirmed the annual maintenance cost of £590 per annum.
The Chairman would contact AEL/VSM and School to arrange meeting regarding internet access.
Clerk would speak to Gloucestershire Highways and apply for TPO permission to remove tree branch on school tree.
- 24-8/9. A417 Missing Link** To receive update from the Chairman
National Highways will make detailed plans for the B4070 available to Councillors for observations.
An onsite meeting will be held on 20th September 2024 Councillors Lavington and Ritchie to attend.

24-8/10. Bus Shelter & defibrillator: To note bus shelter, defibrillator, benches & village signs have been inspected. Clerk confirmed the pads had been renewed.

Clerk had been approached by the Garden Cooperative to ask if the old Jubilee bench near Parsons Pitch could be repaired and painted in Cotswold Heritage green. This was agreed.

24-8/11. Residents Questionnaire

The Chairman thanked Cllr Crossley for producing and circulating questionnaire suggestions.

It was agreed to focus questions on planning and building within the Parish.

Cllr Crossley would produce a draft questionnaire which would be agreed at the September meeting of the Parish Council. Questionnaire would be printed and distributed by hand to all parish residents with the option to complete online via a QR code. Data gathering and analysis to be completed for report at the end of year meeting in March 2025.

24-8/12. Overgrown hedgerow on footpath at Ridgeway Close Cllr Twydell would speak to the relevant parties regarding the work needed.

24-8/13. Finance

I. To note payments made since last meeting and agree reconciled bank balance below and attached

Adam Curtis Website Maintenance £170.00

Clerk Wages £304.20

Clerk Expenses £38.75

GAPTC Audit £180.00

Clerk Wages £304.20

Clerk Expenses £26.00

ICO Direct Debit £35 - certificate issued

II. To note Cllr Ritchie is now a full signatory on the bank account and is able to approve payments with one other full signatory councillor.

24-8/14. Items for the next agenda including requests from the public Budget update, Residents Questionnaire

24-8/15. Date of next meeting Wednesday 18th September 2024 at St Mary's Church, Birdlip 7pm

Signed.....

Date.....