

Birdlip Parish Council



MINUTES

Minutes of Meeting of Birdlip Parish Council on Wednesday 20th November 2024, St Mary's Church Birdlip at 7pm

Present: Councillors: J Lavington, D Partridge, P Ritchie, M Crossley, O Hale and J Twydell. District Cllr Judd and one member of the public.

The meeting was opened by the Chairman

24-11/1. Apologies for Absence E McKay,

24-11/2. Declarations of Interest None

24-11/3. Public Participation regarding items on this Agenda (3 minutes per person allowed)

Member of the public spoke regarding an item Bin stores in the Clerks Report.

24-11/4. Minutes

I. **To approve minutes of meetings held on 16th October 2024**

Approved and signed by Chairman

II. **To approve minutes of extraordinary meetings held on 31st October 2024**

Approved and signed by Chairman

III. **Action points from previous meeting 16th October 2024 – 24-10/13. Residents Questionnaire** Clerk has made amendments to questionnaire. Clerk will email final copy to Councillors before printing.

24-11/5. To Receive Report from Parish Clerk (sent in advance)

- The Clerk had received two emails regarding the placement of a residential bin store on a grass verge. The Parish Council wish to be more informed on verges in general and has asked the Clerk it investigate all ownership of verges throughout the parish including rights of way and planning restrictions pertaining to these. This will be followed up as an agenda item at a subsequent meeting.
- Clerk had received an email from GAPTC regarding remote meetings and proxy voting. Clerk would respond on behalf of the Parish Council.

24-11/6. To Receive District and County Councillor Reports – Cllr Judd report distributed

Councillor Judd advised a Change of Cabinet at CDC, to include a new Councillor in charge of waste and Recycling. Currently backlog with the issue of firearms licensing. Any urgent licence requirements please advise Cllr Judd.

24-11/7. Planning

- I. **24/03278/TPO** Remove the bottom lower branches from the tree located near the left of the old school playground, to facilitate a line of sight for radio transmission of the CCTV at Birdlip Primary School Birdlip Gloucester Gloucestershire GL4 8JH <https://publicaccess.cotswold.gov.uk/online-applications/applicationDetails.do?keyVal=SM6D7ZFIOUZ00&activeTab=summary> No response from Parish Council
- II. **24/03245/FUL** Demolition of rear lean-to and erection of single storey side and rear extension at Ermin Cottage Birdlip Gloucester Gloucestershire GL4 8JH <https://publicaccess.cotswold.gov.uk/online-applications/applicationDetails.do?keyVal=SM2GW1FIMM600&activeTab=summary>

Supported

The Parish Council ask planning to consider putting normal restrictions on construction times and be mindful when scheduling of large deliveries on a reasonably narrow road with parked vehicles. Material samples to be approved before start of construction and sympathetic to existing property. Any changes or additions to electrical supplies will be installed underground or at surface level. No overhead transformers etc to be used.

III. **Planning updates for information only**

24/02455/FUL Demolition of barn and erection of detached garage at the Nest Birdlip – **REFUSED**

24/02246/COMPLY Compliance with conditions 11 (Arboricultural method statement) and 17 (Construction method statement) at the Nest Birdlip – **PERMITTED**

24/02100/FUL Garage extension at Kite House 3 Ermin Drive Birdlip - **PERMITTED**

24-11/8. CCTV Update

Clerk had submitted request for permit to remove lower branches of tree with TPO near School to facilitate line of sight for CCTV radio signals.

Clerk had completed the application to use lampposts to mount cameras and submitted to GCC.

Clerk would investigate the unmetered licence agreement needed to pay for the annual usage.

It was agreed the Clerk and Cllr Hale would be the nominated Data Controllers for access to CCTV footage.

Clerk would advise ICO at the appropriate time and ensure all appropriate Impact statements, Procedural and GDPR policies are written and adopted by the Parish Council before CCTV system goes live.

24-11/9. Consider email from Headmaster of Birdlip School for grant to upgrade internet email circulated to Councillors in advance. Councillors unanimously agreed to grant the sum of £1,090 to facilitate the upgrade of Birdlip Schools WIFI system. Funds will be taken from either the grant for CCTV installation or from Cil payment received by the Parish Council. This will also be subject to agreement from the School to provide the Parish Council with internet access for the ongoing provision of CCTV.

24-11/10. A417 Missing Link To receive report from the Chairman
Chairman had met with National Highways and GCC regarding the old entrance to A417 from B4070 and advised of the Parish Councils wish for change to a restricted byway. NH & GCC to investigate the TRO requirements. Chairman will update once further information is available.
The Next WCH and Parish Council meeting will take place on 17th December

24-11/11. Community Resilience Plan
To discuss possibility of producing a plan for Birdlip . This would include Winter Action plan with Gloucestershire Highways - Many communities already help one another in time of need, but experience has shown that those who have spent a bit of time preparing a simple Community Emergency Plan are better able to cope and recover more quickly from emergencies. Through the Local Resilience Forum Community Resilience Group, multi-agency partners work together to promote community resilience in Gloucestershire. Further information [community emergency plan template and supporting guidance](#)
It was agreed the Clerk would write a proposed plan and present to the Parish Council at a subsequent meeting.

24-11/12. Bus Shelter & defibrillator: To note bus shelter, defibrillator, benches & village signs have been inspected.
Noted. The Garden Cooperative would organise the repair and painting of the bench near Parsons Pitch.

24-11/13. Cotswolds National Landscape Management Plan Consultation. Deadline 18th December Invite response from Parish Council. Cllr Hale agreed to study the plan and report back to Councillors via email.

- 24-11/14. Consider new NALC payrates for Clerk** It was unanimously agreed the Clerk should be awarded the new NALC payrates and associated backpay.
- 24-11/15. Finance**
- I. **To agree domain renewal and payment** £14.39 inc vat to TSO hosts **Agreed**
 - II. **To note payments made since last meeting and agree reconciled bank balance attached** Agreed and Signed
Clerk Wages £351.65
Clerk Expenses £26.00
HMRC £28.60
GAPTC £90.00
 - III. **To note Cil payment received** £2744.88 **Noted**
- 24-11/16. Lloyds bank account changes and charges**
The Parish Council agreed to the change of account and new terms and conditions and associated bank charges as per Lloyds bank letter. This would be subject to a 6 month review.
- 24-11/17. Items for the next agenda including requests from the public** Budget and Precept
- 24-11/18. Date of next meeting** Wednesday 15th January 2025 7pm at St Mary's Church, Birdlip

The Chairman thanked those in attendance and the meeting closed at 8.02pm