

Birdlip Parish Council



Clerk@Birdlippc.org.uk

11th June 2025

Councillors: J Lavington, E McKay, P Ritchie, D Partridge, M Crossley, O Hale and J Twydell

You are hereby summoned to attend a Meeting of Birdlip Parish Council on Wednesday 16th April 2025 at St Mary's Church Birdlip at 7pm

AGENDA

- 6-25/1. **To elect a Vice-Chairman of the Parish Council**, including signing of Acceptance of Office form
- 6-25/2. **Apologies for Absence**
- 6-25/3. **Declarations of Interest**
- 6-25/4. **Public Participation regarding items on this Agenda (3 minutes per person allowed)**
- 6-25/5. **Minutes**
- I. **To approve minutes of meetings held on 21st May 2025**
 - II. **Action points from previous meetings – unless currently itemed on agenda**
- 6-25/6. **To Receive Report from Parish Clerk** (sent in advance)
- 6-25/7. **To Receive District and County Councillor Reports** – Cllr Judd report distributed
- 6-25/8. **To Review Policies** <https://www.birdlippc.org.uk/other/>
- i. To review Data Protection Policy and update as necessary (see link to document)
 - ii. To review the Complaints Policy and update as necessary (see link to document)
 - iii. To review the Internal Controls and update as necessary (see link to document)
 - iv. To review Grants Policy and update as necessary (see link to document)
- 6-25/9. **Planning**
25/01512/FUL
Conversion of existing garage, increase roof height to allow for mezzanine floor and amendments to fenestration at Michaelmas Cottage Birdlip Gloucester Gloucestershire GL4 8JH
<https://publicaccess.cotswold.gov.uk/online-applications/applicationDetails.do?keyVal=SWAOC1FIJ8V00&activeTab=summary>
- 6-25/10. **Birdlip Garden Cooperative** – Hedgerows – letter to land owner.
- 6-25/11. **A417 Missing Link** To receive report from the Chairman.
- 6-25/12. **Bus Shelter & defibrillator:** To note bus shelter, defibrillator, benches & village signs have been inspected.
- 6-25/13. **CCTV Birdlip Village Update** – commencement of installation.
- 6-25/14. **Administration** – Consider purchase of Arnold Baker Local Council Administration Thirteenth Edition book. Council inherited Ninth edition which is now outdated. Lowest cost currently found on amazon £178.00
- 6-25/15. **Finance**
To note payments made since last meeting and reconciled bank balance below and attached.

Zurich £300.79

Assoc. Electrical CCTV installation first instalment £9722.16

GAPTC Internal Audit £250.00
GAPTC CiLCA Training £300.00
Birdlip Garden Cooperative £100.00
Brimpsfield with Birdlip PCC £300.00
Parish Connections £300.00
Clerk Wages May £368.20
Clerk Expenses May £26.00
HMRC £27.80

6-25/16. Items for the next agenda including requests from the public

6-25/17. Date of next meeting

Wednesday 20th August 2025, 7pm at St Mary's Church, Birdlip.

Signed: *Elaine Lavington* (Clerk to the Parish Council)