

Birdlip Parish Council



MINUTES

Minutes of Meeting of Birdlip Parish Council on Wednesday 18th June 2025 at St Mary's Church Birdlip at 7pm

Present: Councillors: J Lavington, E. McKay, M Crossley, O Hale and J Twydell. County Cllr Harris and 1 member of the public.

The meeting was opened by the Chairman

6-25/1. To elect a Vice-Chairman of the Parish Council

Cllr Twydell proposed Cllr McKay, this was seconded by Cllr Hale.

ALL AGREED. Cllr McKay was elected as Vice Chairman and the Acceptance of Office form duly signed.

6-25/2. Apologies for Absence Cllrs P Ritchie, D Partridge and District Cllr Judd

6-25/3. Declarations of Interest

6-25/4. Public Participation regarding items on this Agenda (3 minutes per person allowed)

Member of the public spoke regarding planning item 6-25/9

6-25/5. Minutes

- I. **To approve minutes of meetings held on 21st May 2025** approved and signed by chairman
- II. **Action points from previous meetings – unless currently itemed on agenda**

6-25/6. To Receive Report from Parish Clerk (sent in advance)

6-25/7. To Receive District and County Councillor Reports – Cllr Judd report distributed

County Councillor Harris was in attendance and stated he looked forward to working with the Parishes. He was currently investigating the many Highways issues, and would look to implement 20mph in specific areas, but not all.

6-25/8. To Review Policies <https://www.birdlippc.org.uk/other/>

- i. To review Data Protection Policy and update as necessary (see link to document) **Reviewed no change**
- ii. To review the Complaints Policy and update as necessary (see link to document) **Reviewed no change**
- iii. To review the Internal Controls and update as necessary (see link to document) **Reviewed no change**
- iv. To review Grants Policy and update as necessary (see link to document) **Reviewed no change**

6-25/9. Planning

25/01512/FUL

Conversion of existing garage, increase roof height to allow for mezzanine floor and amendments to fenestration at Michaelmas Cottage Birdlip Gloucester Gloucestershire GL4 8JH

<https://publicaccess.cotswold.gov.uk/online-applications/applicationDetails.do?keyVal=SWAOC1FIJ8V00&activeTab=summary>

Supported – Parish Council would ask planning officer for the following to be considered.

All materials to be approved before start of construction. Normal restrictions to construction times. Large deliveries to be made outside school drop off and pick up times.

6-25/10. Birdlip Garden Cooperative – Hedgerows – letter to land owner

Parish Council agreed to accept the donation of whips from Gloucestershire County Council tree department to be planted by Birdlip Garden Cooperative to form a native hedgerow along the field from the school to

Parsons Pitch. Clerk would write to the landowner advising of the plan. Clerk would advise Highways regarding the location of the Japanese Knotweed.

- 6-25/11. A417 Missing Link** To receive report from the Chairman.
The Chairman had attended a meeting with National Highways and Gloucestershire Highways on behalf of the Council. There is still a possibility of a pedestrian crossing to be located along the B4070 which he hoped would help reduce the speed of traffic entering the village.
National Highways have confirmed they will not fund a change to the redundant stretch of road at the eastern end of Cirencester road to a restricted byway. Gloucestershire Highways have agreed to investigate a gate across the highway at this point. Council agreed to support this.
The naming of the new WCH route – Council agreed to lobby CDC and would support the naming of the route as “The Air Balloon Way”.
- 6-25/12. Bus Shelter & defibrillator:** To note bus shelter, defibrillator, benches & village signs have been inspected.
Noted
- 6-25/13. CCTV Birdlip Village Update** – commencement of installation. **Servers have now been installed and it was hope installation would be completed early July. The Parish Council would send out a press release.**
- 6-25/14. Administration** – Consider purchase of Arnold Baker Local Council Administration Thirteenth Edition book. Council inherited Ninth edition which is now outdated. Lowest cost currently found on amazon £178.00
Supported
- 6-25/15. Finance**
To note payments made since last meeting and reconciled bank balance below and attached.
- Zurich £300.79
Assoc. Electrical CCTV installation first instalment £9722.16
GAPTC Internal Audit £250.00
GAPTC CiLCA Training £300.00
Birdlip Garden Cooperative £100.00
Brimpsfield with Birdlip PCC £300.00
Parish Connections £300.00
Clerk Wages May £368.20
Clerk Expenses May £26.00
HMRC £27.80
- 6-25/16. Items for the next agenda including requests from the public**
- 6-25/17. Date of next meeting**
Wednesday 20th August 2025, 7pm at St Mary’s Church, Birdlip.

The Chairman thanked those in attendance and the meeting closed at 19.40

Signed.....

Date.....