

# Birdlip Parish Council



## MINUTES

Minutes of Meeting of Birdlip Parish Council on Wednesday 15<sup>th</sup> October 2025 at St Mary's Church Birdlip at 7pm

**Present: Councillors:** J Lavington, E. McKay, P Ritchie, D Partridge, M Crossley, O Hale and J Twydell.  
County Cllr Harris.

**The meeting was opened by the Chairman**

- 25-10/1. Apologies for Absence - to receive and accept apologies for absence.** District Cllr Judd
- 25-10/2. Declarations of Interest** Cllr Partridge declared an interest in items 25-10/8 and 25-10/10
- 25-10/3. Public Participation regarding items on this Agenda (3 minutes per person allowed with an overall limit of 15 minutes combined)** None
- 25-10/4. Minutes**
- I. **To approve minutes of meeting held on 17<sup>th</sup> September 2025** Approved and signed by Chair
  - II. **Action points from previous meeting 17<sup>th</sup> September 2025 not covered as an Agenda Item**  
**25-9/15** Clerk has registered an interest regarding the Community 20 and Safer Road initiative on behalf of the council.
- 25-10/5. To Receive Report from Parish Clerk** distributed in advance  
**The Clerk will respond to the request for a stopping up order for the verge outside Birdlip View. The Council has no objections but requests that a minimum of one metre of verge be retained, in line with its planning comment under item 7-25/EX4**
- 25-10/6. To Receive District and County Councillor Reports** – Cllr Judd report distributed in advance.  
County Cllr Harris in attendance, was invited by the chair to share his report. Cllr Harris reported the Local Government Reorganisation is moving forward with consultations. Cllr Harris has reported the issues of speeding on the B4070 with Highways and asked the Clerk to be copied in on correspondence regarding the long standing item - fingerpost sign.
- 25-10/7. Community Governance Review** -To report on and consider any requests for changes to Birdlip Parish. **Council agreed no changes to the Parish would be requested.**

**Cllr Partridge left the meeting at 19.21**

**25-10/8. Planning**

**24/03691/FUL Variation of condition 2 of planning permission 24/03691/FUL** Construction of 1 no. dwelling with associated works, including repairs to curtilage listed wall to include a third gable on the rear/east elevation providing enlarged ground floor living space and an additional first floor bedroom at Cotswold Cottage Birdlip Gloucester Gloucestershire GL4 8JH

[25/02454/FUL | Variation of condition 2 \(approved drawings\) of planning permission 24/03691/FUL for construction of 1 no. dwelling with associated works, including repairs to curtilage listed wall to include a](#)

[third gable on the rear/east elevation providing enlarged ground floor living space and an additional first floor bedroom | Cotswold Cottage Birdlip Gloucester Gloucestershire GL4 8JH](#)

**SUPPORTED** with usual construction restrictions (times, no overhead electrics etc) requested.

**Cllr Partridge rejoined the meeting at 19.23**

**25-10/9. To review grant policy attached** – Reviewed and agreed no changes

**Cllr Partridge left the meeting at 19.25**

**25-10/10. To consider grant applications**

Brimpsfield with Birdlip PCC – Churchyard Maintenance - **£250 Agreed subject to 2026/27 precept being awarded.**

**Cllr Partridge rejoined the meeting at 19.29**

**25-10/11. CCTV Update** To receive report from the Chairman. Chairman had discussed the ongoing issues with interference from radio tower with the contractor. **It was agreed that the final invoice payment be made. An additional cost of £1,720 plus VAT was considered acceptable, subject to the successful completion of the work. The Clerk confirmed that this additional cost falls within the scope of the grant.**

**25-10/12. A417 Missing Link** To receive report from the Chairman No further updates to report. No WCH and Parish Council meetings have been planned. Clerk will email Kier/NH to obtain dates of any upcoming meetings.

**25-10/13. Bus Shelter & defibrillator:** To note bus shelter, defibrillator, benches & village signs have been inspected. **Noted**

**25-10/14. Audit Update** – Closure letter has now been received and Notice of conclusion of audit has been published. **Statement from Auditor** - on the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern relevant legislation and regulatory requirements have not been met.

**25-10/15. Finance**

- I. To note second instalment of precept £1,985.00 has been received. **Noted**
- II. To Agree invoice for external auditor - £252.00 **Payment agreed**
- III. To note payments made since last meeting and agree reconciled bank balance attached **Agreed and signed by chairman**

**25-10/16. Items for the next agenda including requests from the public** CCTV Update

**25-10/17. Date of next meeting** Wednesday 19<sup>th</sup> November 2025 at St Mary’s Church, Birdlip 7pm

The Chairman thanked those in attendance and the meeting closed at 19.48

Signed..... Date.....