

Birdlip Parish Council



Clerk@Birdlipcc.org.uk

8th April 2026

Councillors: J Lavington, E McKay, P Ritchie, D Collings, D Partridge, M Crossley, O Hale and J Twydell
You are hereby summoned to attend a Meeting of Birdlip Parish Council on Wednesday 15th April 2026 at St Mary's Church Birdlip at 7pm

AGENDA

- 4-26/1. **Apologies for Absence – To receive and accept apologies for absence and confirm that the meeting is quorate.**
- 4-26/2. **Declarations of Interest**
- 4-26/3. **Public Participation regarding items on this Agenda (3 minutes per person allowed with an overall limit of 15 minutes combined)**
- 4-26/4. **Minutes**
- I. **To approve minutes of meetings held on 18th March 2026**
 - II. **Action points from previous meetings – unless currently itemed on agenda**
- 4-26/5. **To Receive Report from Parish Clerk (sent in advance)**
- 4-26/6. **To Receive District and County Councillor Reports – Cllr Judd report distributed**
- 4-26/7. **Planning**
Ref: 26/00744/FUL Application for Variation of condition 14 (Visibility splays) of permission 25/02454/FUL - (Variation of condition 2 (approved drawings) of planning permission 24/03691/FUL for construction of 1 no. dwelling with associated works, including repairs to curtilage listed wall to include a third gable on the rear/east elevation providing enlarged ground floor living space and an additional first floor bedroom) in accordance with revised transport assessment at Cotswold Cottage Birdlip Gloucester Gloucestershire GL4 8JH
- 4-26/8. **Planning Appeals**
Reference: 6006274 Regarding Application Reference: 25/03599/PLP - Permission in Principle application for a phased development of up to 5no. self-build dwellings at land to the West of The Cricket Club Birdlip Gloucestershire GL4 8JH – **to consider further representation.**

Reference: 6006408 Regarding Application Reference: 25/00570/FUL - Erection of barn for storage of agricultural equipment, fruit and fruit processing equipment together with associated distillery and office at Land located (E) 393711 (N) 213836 Cirencester Road Birdlip Glos GL4 8JL – **to consider further representation.**
- 4-26/9. **A417 Missing Link** To receive report from the Chairman
- 4-26/10. **Bus Shelter, CCTV & defibrillator:** To note bus shelter, defibrillator, benches CCTV & village signs have been inspected.
- 4-26/11. **CCTV Birdlip Village Update**
- 4-26/12. **To note the appropriate sum for section 137(4)(a) for local councils for 2026/27 is £11.60 per elector**

- 4-26/13. To note GAPTC name change to Gloucestershire Association of Local Councils (GALC) and membership fee is now £100.**
- 4-26/14. Audit**
- I. **To note Clerk has received AGAR forms**
 - II. **To note Clerk has appointed GAPTC as internal auditor**
- 4-26/15. Payroll**
- I. **To note PATA Payroll will now invoice for payment quarterly at £40.35 (£13.45 per month)**
 - II. **To note the Clerk's home working allowance (£26.00 per month), along with any out-of-pocket expenses incurred on behalf of the Parish Council, are not subject to Tax or National Insurance contributions. To agree from April 2026, such expenses will no longer be processed through the payroll provider**
- 4-26/16. Finance**
- I. **Bank Reconciliation**
 - II. **Agree Annual Accounts**
 - III. **To note following payments have been issued**
Clerk Wages £408.75
Clerk Expenses £38.99
 - IV. **To agree the following payments**
Annual Meeting Room Hire at St Mary's £250.00
Associated Lighting (cctv) £2,064.00
PATA Payroll (Jan – March 2026) £40.35
Community Heartbeat Trust – Annual Defibrillator maintenance - £126.00
- 4-26/17. Items for the next agenda including requests from the public**
Elect Chairman, Standing Orders, Risk assessment etc. AGAR Forms
- 4-26/18. Date of next meeting**
The Annual Meeting of the Parish Council Wednesday 20th May 2025, 7pm at St Mary's Church, Birdlip.

Signed: *Elaine Lavington* (Clerk to the Parish Council)