

# Birdlip Parish Council



Clerk@Birdlippc.org.uk

10<sup>th</sup> September 2025

**Councillors:** J Lavington, E McKay, P Ritchie, D Partridge, M Crossley, O Hale and J Twydell

**You are hereby summoned to attend a Meeting of Birdlip Parish Council on Wednesday 17<sup>th</sup> September 2025 at St Mary's Church Birdlip at 7pm. Members of the public are welcome to attend.**

## AGENDA

- 25-9/1. Apologies for Absence - to receive and accept apologies for absence**
- 25-9/2. Declarations of Interest**
- 25-9/3. Public Participation regarding items on this Agenda (3 minutes per person allowed with an overall limit of 15 minutes combined)**
- 25-9/4. Minutes**
- I. **To approve minutes of meeting held on 18<sup>th</sup> June 2025**
  - II. **To approve minutes of Extraordinary meeting held on 2<sup>nd</sup> July 2025**
  - III. **To approve minutes of Extraordinary meeting held on 30<sup>th</sup> July 2025**
  - IV. **Action points from previous meetings not covered as an Agenda Item**
- 25-6/10. Birdlip Garden Cooperative – Hedgerows** The Clerk has sent a letter to the landowner. Harvey Mattinson has received verbal acceptance, subject to the condition that a one-meter gap be retained for fence maintenance.
- 25-9/5. To Receive Report from Parish Clerk** distributed in advance.
- 25-9/6. To Receive District and County Councillor Reports** – District Cllr Judd report distributed in advance.
- 25-9/7. To adopt Data Retention Policy**
- 25-9/8. Planning**
- Ref 25/02336/FUL** Change of use of agricultural barn and hard standing to Drinking Establishment with expanded food provision (sui generis) on Fridays and Saturdays, in conjunction with events use of a field at Ruby's Birdlip Gloucestershire GL4 8JL  
<https://publicaccess.cotswold.gov.uk/online-applications/applicationDetails.do?keyVal=T1C8H4FILH200&activeTab=summary>
- Ref 25/02638/FUL** Variation of condition 2 (Plans) of permission 25/00579/FUL - Erection of single storey rear extension and associated works (Resubmission of planning application ref: 21/04235/FUL) at Hawcote House Hawcote Hill Cirencester Road Birdlip Gloucester Gloucestershire GL4 8JL  
<https://publicaccess.cotswold.gov.uk/online-applications/applicationDetails.do?keyVal=SZYP5EFIKVI00&activeTab=summary>
- For Information only**
- Ref 25/01792/FUL** Erection of detached garage at Birdlip View Cirencester Road Birdlip Gloucester Gloucestershire GL4 8JL **APPLICATION PERMITTED**
- Ref 25/01791/FUL** Erection of Porch Birdlip View Cirencester Road Birdlip Gloucester Gloucestershire GL4 8JL **APPLICATION REFUSED**

- 25-9/9. **CCTV Update** To receive update from the Chairman.
- 25-9/10. **A417 Missing Link** To receive update from the Chairman.
- 25-9/11. **Bus Shelter & defibrillator:** To note bus shelter, defibrillator, benches & village signs have been inspected.
- 25-9/12. **Winter Maintenance** To note the Clerk has ordered grit/salt from Gloucestershire Highways.
- 25-9/13. **Community Governance Review** To consider any requests for changes to Birdlip Parish Council, Parish boundaries etc. The review is expected to take place over the next 9–12 months, with any changes implemented at the ordinary elections in May 2027.
- 25-9/14. **To confirm Councillors had received GAPTC Portal Access for Councillors** email distributed in advance.
- 25-9/15. **Community 20s and Safer Roads initiatives** To consider the councils response to the initiative – letter attached to agenda.
- 25-9/16. **Audit Update** – To discuss correspondence from the external auditor concerning the division of funds during the Governance Review following the parish split.
- 25-9/17. **Budget Update** to note current expenditure against budget - distributed in advance.
- 25-9/18. **Finance**  
To note payments made since last meeting and agree reconciled bank balance attached.
- 25-9/19. **Approve Privacy Notice**
- 25-9/20. **Items for the next agenda including requests from the public**
- 25-9/21. **Council to move to close session** to discuss employment matters.
- 25-9/22. **Date of next meeting** Wednesday 15<sup>th</sup> October 2025 at St Mary’s Church, Birdlip 7pm

Signed: *Elaine Lavington* (Clerk to the Parish Council)