

Birdlip Parish Council



MINUTES

Minutes of Meeting of Birdlip Parish Council on Wednesday 17th September 2025 at St Mary's Church Birdlip at 7pm

Present: Councillors: J Lavington, E. McKay, D Partridge, M Crossley, and J Twydell. County Cllr Harris and 9 members of the public.

The meeting was opened by the Chairman

- 25-9/1. Apologies for Absence – to receive and accept apologies for absence** Cllr Ritchie and Cllr Hale apologies were received and accepted.
- 25-9/2. Declarations of Interest** None
- 25-9/3. Public Participation regarding items on this Agenda (3 minutes per person allowed with an overall limit of 15 minutes combined)** Three members of the public asked to speak regarding planning item Ref 25/02336/FUL
- 25-9/4. Minutes**
- I. **To approve minutes of meeting held on 18th June 2025** Approved and signed by the Chairman
 - II. **To approve minutes of Extraordinary meeting held on 2nd July 2025** Approved and signed by the Chairman
 - III. **To approve minutes of Extraordinary meeting held on 30th July 2025** Approved and signed by the Chairman
 - IV. **Action points from previous meetings not covered as an Agenda Item**
25-6/10. Birdlip Garden Cooperative – Hedgerows The Clerk has sent a letter to the landowner. Harvey Mattinson has received verbal acceptance, subject to the condition that a one-meter gap be retained for fence maintenance. The Clerk will complete the acceptance of the trees offer from Gloucestershire County Council on behalf of the Council.
- 25-9/5. To Receive Report from Parish Clerk** distributed in advance. To note Highways had confirmed they would be repainting the white lines near the bus shelter in the autumn.
- 25-9/6. To Receive District and County Councillor Reports –** Cllr Judd report distributed in advance. Councillor Harris, in attendance, summarised his report. This included the Local Government reorganisation, 20mph zones and promoting Child fostering within Gloucestershire. Gloucestershire County Council has been Ofsted rated Outstanding for Children's Services, with overall services being good. Highways are actively seeking to increase the fine, currently set at £120, for utility companies that fail to properly reinstate roads after completing works.
- 25-9/7. To adopt Data Retention Policy**
Council **RESOLVED** to adopt Data Retention Policy for Birdlip Parish Council.#
- 25-9/8. Planning**
Ref 25/02336/FUL Change of use of agricultural barn and hard standing to Drinking Establishment with expanded food provision (sui generis) on Fridays and Saturdays, in conjunction with events use of a field at Ruby's Birdlip Gloucestershire GL4 8JL

<https://publicaccess.cotswold.gov.uk/online-applications/applicationDetails.do?keyVal=T1C8H4FILH200&activeTab=summary>

Members of the public sought clarification on several matters, including the potential future use of the neighbouring fields, the number of trading days per year, and the use of the site for events that could cause noise disturbance. The Chairman invited the applicant's representative to provide further details. Additionally, a Councillor asked the Council to consider whether they would have supported this application had it not been retrospective. The clerk confirmed that the neighbouring fields are not part of the current application and any change of use would require a separate planning application.

The Council unanimously **supports** this application, recognising that it delivers demonstrable benefits to the local community and contributes positively to local social and economic well-being.

Ref 25/02638/FUL Variation of condition 2 (Plans) of permission 25/00579/FUL - Erection of single storey rear extension and associated works (Resubmission of planning application ref: 21/04235/FUL) at Hawcote House Hawcote Hill Cirencester Road Birdlip Gloucester Gloucestershire GL4 8JL

<https://publicaccess.cotswold.gov.uk/online-applications/applicationDetails.do?keyVal=SZYP5EFIKVI00&activeTab=summary>

Objection Privacy and Over development

Privacy of Neighbouring property - The design and access statement from the original building plans considered the location and orientation of the dwellings to ensure the privacy of both neighbouring properties and future occupants. There is concern that the scale of this application would adversely impact the privacy of the neighbouring property, particularly the bedroom, which is predominantly glazed.

Over development – the proposed plans significantly reduce private amenity space, contrary to Local Plan Policies.

For Information only

Ref 25/01792/FUL Erection of detached garage at Birdlip View Cirencester Road Birdlip Gloucester Gloucestershire GL4 8JL **APPLICATION PERMITTED**

Ref 25/01791/FUL Erection of Porch Birdlip View Cirencester Road Birdlip Gloucester Gloucestershire GL4 8JL **APPLICATION REFUSED**

25-9/9. CCTV Update

Due to interference with radio links, the contractor has ordered additional equipment at **no cost to the Council**. The installation is expected to be completed in the coming weeks.

25-9/10. A417 Missing Link To receive update from the Chairman

The Chairman confirmed there had been no further WCH and Parish Council meetings with National Highways in recent months. The Chairman and Clerk had met with Highways on behalf of the Council to discuss the problems throughout the village with Overweight vehicles and congestion during the recent A417 closures.

25-9/11. Bus Shelter & defibrillator: To note bus shelter, defibrillator, benches & village signs have been inspected.

25-9/12. Winter Maintenance To note the Clerk has ordered grit/salt from Gloucestershire Highways

25-9/13. Community Governance Review To consider any requests for changes to Birdlip Parish Council, Parish boundaries etc. The review is expected to take place over the next 9–12 months, with any changes implemented at the ordinary elections in May 2027 – Councillors to approach residents for any comments.

25-9/14. To confirm Councillors had received GAPTC Portal Access for Councillors Council confirmed access.

25-9/15. Community 20s and Safer Roads initiatives Council unanimously agreed to show an interest in the project as this could be of benefit to some roads within the Parish.

25-9/16. Audit Update

Clerk had received correspondence from the external auditor regarding the division of funds from the 2023 Parish split. After numerous emails and phone calls, the Clerk had not received a response. It was agreed that the Chairman would write on behalf of the Council if no reply is received.

25-9/17. Budget Update distributed in advance – noted with no queries.

25-9/18. Finance

To note payments made since last meeting and agree reconciled bank balance attached
Reconciliation approved and signed.

Service charge June £4.25

Clerk Wages June £304.80

Clerk Expenses June £191.00

HMRC £12.00

Curtis Web Maintenance £170.00

Associated Electrical CCTV £4,861.08

Service Charge July £4.25

ICO £47.00

Clerk Wages July £304.60

Clerk Expenses July £26.00

HMRC £12.20

Service Charge August £4.25

Clerk Wages August £368.20

Clerk Expenses August £26.00

HMRC £27.80

25-9/19. Approve Privacy Notice - Approved

25-9/20. Items for the next agenda including requests from the public

25-9/21. Council to move to close session to discuss employment matters – The Council agreed the Clerk would receive a salary increase, backdated to April 2025, in accordance with the Local Government Services Pay Agreement 2025.

25-9/22. Date of next meeting Wednesday 15th October 2025 at St Mary's Church, Birdlip 7pm

The Chairman thanked those in attendance and the meeting closed at 20.08

Signed.....

Date.....