

# Birdlip Parish Council



## MINUTES

Minutes of Meeting of Birdlip Parish Council on Wednesday 15<sup>th</sup> January 2025 at St Mary's Church Birdlip at 7pm

**Present: Councillors:** J Lavington, D Partridge, M Crossley, O Hale and J Twydell and one member of the public.

**The meeting was opened by the Chairman**

- 25-1/1. Apologies for Absence** – Cllr McKay, Cllr Ritchie and District Cllr Judd
- 25-1/2. Declarations of Interest** Cllr Partridge declared an interest in planning items 25-1/16 24/03692/LBC and 24/03691/FUL
- 25-1/3. Public Participation regarding items on this Agenda (3 minutes per person allowed)**
- 25-1/4. Minutes**
- I. **To approve minutes of meetings held on 20<sup>th</sup> November 2024** Agreed and Signed
  - II. **Action points from previous meeting 20<sup>th</sup> November 2024 – unless currently itemed on agenda**
- 25-1/5. To Receive Report from Parish Clerk** (sent in advance)
- 25-1/6. To Receive District and County Councillor Reports** – Cllr Judd report distributed in advance. To note and discuss the proposed Unitary Authority. Noted
- 25-1/7. To Adopt Freedom of Information Policy – Council resolved to adopt policy**
- 25-1/8. Planning and Ownership of verges throughout the Parish** – Planning permission would be required for any structures located between the house and the highway. Gloucestershire Highways are currently consulting their legal department regarding ownership and rights of way of verges. It may take some time to receive a response.
- 25-1/9. A417 Missing Link** To receive report from the Chairman  
Still awaiting the detailed plan of the new “Air Ballon Way”. The Chairman continues to lobby National Highways on behalf of the Parish Council to reduce speed limit on the B4070.
- 25-1/10. Bus Shelter & defibrillator:**
- I. To note bus shelter, defibrillator, benches & village signs have been inspected. **Noted**
  - II. A resident wishes to seek clarification regarding usage. Are the residents of Birdlip permitted to leave books or other items of use in bus shelter? Can the Parish Council please confirm if they are happy and if so, consider putting forward a polite suggestion that residents advertise on social media, and a note in the shelter, if not taken within say 5 days, the item(s), will be removed by the person.  
**The Parish Council agreed items could be placed in the bus shelter however they should, wherever possible be advertised on Birdlip groups social media. Any items must be removed after 5 days if not wanted.**
- 25-1/11. Note dates of Parish Council meetings 25-26 attached** **Noted**

- 25-1/12. Running water on Cirencester Road from entrance of Birdlip House** – Clerk has received a number of emails and concerns from residents regarding safety issues especially during the colder months when ice forms across the road. **It was agreed that the Chairman and Councillor Partridge would investigate the source further and speak to the land owners.**
- 25-1/13. Agree GAPTC as independent auditor for 24/25** Agreed, clerk to appoint GAPTC.
- 25-1/14. Village CCTV** Update to include application on TPO, use of streetlighting, school wifi and unmetered electricity supply. **Currently waiting for agreement with GCC for cameras to be mounted on the lampposts. The use of School Wifi has been agreed. Clerk has been notified of TPO approval to perform work on the tree and is currently obtaining quotes. Chairman is investigating unmetered electrical supplies.**
- 25-1/15. CCTV Policies** To agree CCTV policies and procedures sent in advance.  
**Council approved the ICO Data Protection Impact statement.**  
**Council RESOLVED to adopt CCTV Policy and Code of Practice and Subject Request Policy for Birdlip Parish Council.**
- 25-1/16. Residents Survey** Final draft and agree new dates for distribution and collection.  
**Clerk to make two further amendments to wording and print. It was agreed Councillors would distribute the revised Survey to residents on weekend of 8 and 9<sup>th</sup> February 2025, with collections 22<sup>nd</sup> and 23<sup>rd</sup> February 2025.**
- 25-1/17. Planning**  
**24/03692/LBC** Listed Building Consent for Repairs to curtilage listed wall at Cotswold Cottage Birdlip Gloucester Gloucestershire GL4 8JH  
<https://publicaccess.cotswold.gov.uk/online-applications/applicationDetails.do?keyVal=SO2B2XFIFSZ00&activeTab=summary>  
**Supported.**  
**24/03691/FUL** Full Application for Erection of 1no. dwelling with associated works, including repairs to curtilage listed wall at Cotswold Cottage Birdlip Gloucester Gloucestershire GL4 8JH  
<https://publicaccess.cotswold.gov.uk/online-applications/applicationDetails.do?keyVal=SO2B2WFIFSY00&activeTab=summary>  
**Supported**  
**Council would ask planning to consider the following restrictions be applied.**  
**No construction traffic and deliveries at peak school drop off and pick up times.**  
**No construction work shall take place nor shall any plant or machinery be operated outside of the normal planning restricted hours.**  
**Any changes or additions to electrical supplies will be installed underground or at surface level. No overhead transformers etc. to be used.**
- 24/03860/OUT** Outline planning application for the erection of one self-build dwellinghouse with all matters reserved except for access at Land To Rear Of Fern Cottage Ermin Way Birdlip GL4 8JH  
<https://publicaccess.cotswold.gov.uk/online-applications/applicationDetails.do?keyVal=SOQZWOFIG4J00&activeTab=summary>  
**Supported**  
**The Parish Council Supports the outline planning application for the erection of a two bedroom dwellinghouse of this size and scale.**

The Parish Council would ask that any subsequent full application provide a minimum of two car parking spaces for both Fern Cottage and the new build as there is limited on street parking available for any additional vehicles and visitors within the immediate vicinity.

Any changes or additions to mains electrical supplies will be installed underground or at surface level. No overhead transformers etc. to be used.

- 25-1/18. Budget Update on Expenditure - (sent in advance) Agreed as reconciled**
- 25-1/19. To Agree Budget 2025-26 (Clerks report and recommendations) Parish Council Agreed budget for 2025/26**
- 25-1/20. To Agree Precept 2025-26 Parish Council agreed a precept for 25/26 of £7940**
- 25-1/21. To agree annual/monthly charges and subscriptions** Microsoft, Web Domain (subject to change), Bank charges and email **Agreed**
- 25-1/22. To agree annual Direct Debits ICO Agreed**
- 25-1/23. Finance**
- I. **To note Following payments have been issued**  
**Clerks Salary December** £300.80 and Expenses £26.00 **Noted**  
**HMRC December** £16.00 **Noted**  
**Clerks Salary November** £379.05 includes backdated pay agreement and Expenses £40.39 inc. domain renewal £14.39 **Noted**  
**HMRC November** £35.40 **Noted**
- II. **To note payments made since last meeting and agree reconciled bank balance attached** Noted and agreed
- 25-1/24. Items for the next agenda including requests from the public** Residents survey.
- 25-1/25. Date of next meeting** Wednesday 19<sup>th</sup> February 2025 7pm at St Mary's Church, Birdlip.

The Chairman thanked those in attendance and the meeting closed at 20.08

Signed.....

Date.....