Birdlip Parish Council

Clerk@Birdlippc.org.uk

14th October 2026

Councillors: J Lavington, E McKay, P Ritchie, D Partridge, M Crossley, O Hale and J Twydell
You are hereby summoned to attend a Meeting of Birdlip Parish Council on Wednesday 21st October 2026 at St Mary's Church Birdlip at 7pm

AGENDA

10-26/1. Apologies for Absence – to receive apologies and confirm the meeting is quorate

10-26/2. Declarations of Interest

10-26/3. To receive requests for dispensation

10-26/4. Public Participation regarding items on this Agenda (3 minutes per person allowed)

10-26/5. Minutes

i. **To approve minutes of meetings held on 16th September 2026**

ii. **Action points from previous meetings – unless currently itemed on agenda**

9-26/9. Water on Cirencester road from entrance to Birdlip House – Update from Councillor Partridge

10-26/6. To Receive Report from Parish Clerk (sent in advance)

10-26/7. To Receive District and County Councillor Reports – Cllr Judd report distributed

10-26/8. To Consider response to resident regarding lack of footpath and streetlighting

10-26/9. May 2027 Elections - budget information

To note clerk has received notification that the estimated cost to the council for a contested election to assist with financial planning is: £1,662.58

10-26/10. Winter Maintenance - To note the Clerk has not yet received an update regarding 2026 delivery of grit/salt from Gloucestershire Highways.

10-26/11. To review grant policy

Agree any updates to existing policy

10-26/12. Planning

No current updates

10-26/13. A417 Missing Link To receive delegated report from the Chairman.

10-26/14. Bus Shelter & defibrillator: To note bus shelter, defibrillator, CCTV, benches & village signs have been inspected. To note out dated defibrillator pads have been replaced.

10-26/15. Heritage sign – to discuss quote received from Gloucestershire Highways

10-26/16. To consider supporting the Village Hall's application for Community Infrastructure Levy (CIL) funding

10-26/17. Replacement Bench – to consider initial research on replacement costs.

10-26/18. CCTV Birdlip Village Update unmetered electricity supplier update

10-26/19. **Audit Update** – Closure letter has now been received and Notice of conclusion of audit has been published.

Statement from Auditor - "The smaller authority has not restated the prior year figure when revaluing assets in Section 2, Box 9. Please note that the Practitioners' Guide allows smaller authorities to use any reasonable valuation method, provided that the prior year figure is restated for consistency and comparability." Annual Governance and Accountability Return (AGAR), in our opinion all other information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern relevant legislation and regulatory requirements have not been met.

Additional Statement from Auditor "For clarification, the current valuation for the current year box 9 figure is perfectly fine. However, because you have now revalued the bus shelter in the current year, this also had to be done in the previous year box 9 (year end 31/03/2025) for the asset register and reflected onto that value on the AGAR. This is because the council also had this asset in the prior year, and therefore we need this asset to be valued the same in both years.

10-26/20. **2027 Digital AGAR**

10-26/21. **VAT – To note Clerk has submitted a HMRC 126 VAT reclaim for £4,204.47**

10-26/22. **Budget** to consider first draft of 2027-2028 budget

10-26/23. **Finance - To note payments made since last meeting and agree reconciled bank balance attached.**

10-26/24. **Items for the next agenda including requests from the public**

10-26/25. **To move to Closed Session.**
To resolve that, under the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following item due to the confidential nature of the business to be transacted.
Staffing Matters and Appraisal.

10-26/26. **Date of next meeting**

Wednesday 18th November 2026, 7pm at St Mary's Church, Birdlip.

Signed: *Elaine Lavington* **(Clerk to the Parish Council)**